

NAVJOT GILL

778-551-0446

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SKILLS:

- **Great Communication Skills:** learnt from job experiences; dealing with customers and team-members. Also, from working in groups in university and having to communicate with group members in order to stay coordinated strengthened these skills.
- **Excellent Computer Skills:** Proficient with Microsoft Word, Excel, PowerPoint, and Internet Research
- **Strong Organizational Skills:** Previous job experiences and University education have been excellent learning experiences to strengthen organizational skills. Due to having many tasks at hand, I have learnt the importance of organization, and time management.
- **Ability to Work In Teams and Individually:** Have had experience in both scenarios at school and at work. Such as; having to work in group projects at school and having to collaborate ideas. Also, having to work on tasks individually at work; helping and serving customers.

EDUCATION:

- **Bachelor's of Integrated Studies, *University of the Fraser Valley (2020-Present)***
- **Freelance Makeup Artistry , *Blanch Macdonald (2014-2015)***

WORK EXPERIENCE:

Salon Salesperson

(2012-Present)

Estilo Laser and Beauty Salon

- Sell skin care products and services
- Prep for facials
- Cashier
- Complete client paperwork

Sandwich Artist

(2014-2015)

Subway

- Prep vegetables and meats
- Serve customers
- Prepare sandwich/salads
- Perform general housekeeping duties
- Cashier
- Take customer orders; storefront/drive-thru

YNot Jewels Fashion Show

- Backstage fashion makeup on models (2015)

Team Member

(2015)

Tim Horton's

- Prepare food and drinks
- Stocking
- Serve customers at storefront/drive-thru
- Perform general housekeeping duties
- Cashier
- Take customer orders

Film Makeup (Sidewalkers trailer-short film)

(2016)

- Makeup on actors male/female
- Touch-ups
- Hair services

Makeup Artist

(2017)

Jayna Marie Team

- Makeup on bridesmaids
- Touch-ups
- Photography

Skincare Consultant/Makeup Artist

(2018)

Sephora

- Advice clients on skincare/makeup
- Apply makeup on clients
- Do full face application of makeup on clients
- Greet clients
- Do facials on clients
- Help with operations
- Cashier
- Learn about new skincare/makeup products

VOLUNTEER:

(2010-2012)

Menno Home

- Plan activities

- Transport residents to Chapel Service
- Engage in conversations with residents, and encourage communication
- Help residents to be involved in activities, and encourage participation